



Texas Emergency Services Retirement System
Local Pension Board Meeting Notice

LOCAL PENSION BOARD NAME: _____

MEETING DATE AND TIME: _____

MEETING LOCATION _____

Meeting Agenda

The Local Board of Trustees may deliberate and take action on any of the following items:

I. CALL MEETING TO ORDER

II. ROLL CALL OF BOARD MEMBERS

III. APPROVAL OF MINUTES OF THE MEETING OF _____

IV. REVIEW OF DEPARTMENT PENSION ROSTER

- A. Acceptance of certification(s) of physical fitness from new members
- B. Assignment of new members to support duties in the absence of a certification of physical fitness
- C. Termination of inactive members

V. CERTIFICATION OF PENSION ROSTER (MEMBERSHIP RECONCILIATION REPORT)

VI. REVIEW OF PENSION CONTRIBUTION CHARGES

VII. DISCUSSION AND CONSIDERATION OF BENEFIT CLAIMS

- A. Retirement Benefit Claim(s) for _____
- B. Off-Duty Death Benefit Claim(s) for _____
- C. Survivor Benefit Claim(s) for _____
- D. Disability Benefit Claim(s) for _____

VIII. OTHER BUSINESS

IX. REQUEST FOR PUBLIC COMMENT

X. DETERMINATION OF DATE FOR NEXT MEETING

XI. ADJOURNMENT

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 Post notice with in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the meeting. Under the Open Meetings Act, a governmental body shall prepare and keep minutes or make a tape recording of each open meeting. The minutes must state the subject of each deliberation; and indicate each vote, order, decision, or other action taken. The minutes and tape recordings of an open meeting are public records and shall be available for public inspection and copying.